

April 2008

Dear Colleague,

St. Clare Community Festival invites you to participate in our Annual Festival to be held Friday, May 30 through Sunday, June 1, 2008 at 725 Washington Street in Santa Clara.

Over 2000 visitors attend the Festival, which offers carnival rides, games, entertainment, Chicken BBQ, silent auction and fun. The Festival hours are Friday from 5:00 pm to 9:00 pm, Saturday from 12:00 noon to 9:00 pm and Sunday from 12:00 noon to 7:00 pm.

Enclosed please find an application and information for our Festival Bazaar. Due to the popularity of this event and the number of vendors asking to participate, booth space will be reserved on a "first come" basis.

Please complete the attached application and return it with the booth fee. Vendors will be contacted by telephone or email after their application has been received and accepted. Festival Committee requires all vendors to show proof of their seller's permit.

If you have any questions, please contact me by telephone at (408) 246-6797 or via e-mail at festival@stclareschool.org.

Sincerely,

William Dempsey
Chairman
St. Clare Community Festival

St. Clare Community Festival Bazaar Application

Saturday, May 31 and Sunday, June 1, 2008

Business Details

Business Name: _____

Contact Name: _____

E-Mail Address: _____

Address: _____

Phone Day: _____

Phone Evening: _____

Description of items you will be selling

Price Range: _____

Booth Details

Each Booth Space is an un-shaded section of the public street that measures ten feet by ten feet. The public street will be closed to vehicle traffic and open to pedestrians. The Booth Space Rental Fee is \$50.00 for Saturday and Sunday. You cannot purchase a single day. You are responsible for bringing your own table(s), chair(s) awning, etc. You are responsible for the safety and security of your property.

Booth Space Rental Fee must be submitted with this application.

If the Booth Space is unavailable when your application is received, the application and payment will be returned to you.

St. Clare Parish Community Festival requires applicants to provide proof of their seller's permit.

Booths may be set up on Saturday, May 31, beginning at 10:00 am. Vendor agrees to staff their booth from 12:00 pm to 7:00 pm on Saturday, May 31, and from 12:00 noon to 5:00pm on Sunday, June 3rd. Please be sure to take your money, receipts and property with you on Saturday night. Do not leave your booth unattended during business hours.

You hereby waive, release and discharge; St. Clare Parish & School, St. Clare Community Festival and Committee and the Diocese of San Jose from any and all claims to personal injury and property damage/loss which may occur as a result of participating in the St. Clare Community Festival. You have read both sides of this agreement and agree to the terms of this agreement.

Rental Details

Number of Booths at \$50.00 Each: _____ Amount Enclosed: _____

Signature: _____ Date: _____

St. Clare Community Festival Bazaar Application

Saturday, May 31 and Sunday, June 1, 2008

Terms of Agreement

Spaces are rented for Saturday, May 31, 2008 and Sunday, June 1, 2008. St. Clare Community Festival is located at 725 Washington Street, Santa Clara, CA 95050. Vendor agrees to staff their booth from 12:00 pm to 7:00 pm on Saturday, May 31 and 12:00 noon to 5:00 pm on Sunday, June 1. Setup may begin Saturday, May 31 at 10:00 am unless prior arrangements have been made. Absolutely no early take down.

All Bazaar vendors must submit an application. Spaces cannot be sublet without prior approval of the St. Clare Festival Committee.

Vendor is responsible for all property used inside the booth

St. Clare Festival Committee reserves the right to assign specific booth locations.

Due to safety concerns, children under the age of eight (8) are asked to refrain from occupying the vendor's booth. No pets are allowed in or near the booth.

St. Clare Parish & School and the Festival Committee are not responsible for missing or stolen items.

The Festival Committee requires each vendor to show proof of his or her seller's permit.

Mail completed application and booth fee to:

St. Clare Parish Community Festival
Attention: William Dempsey
725 Washington Street
Santa Clara, CA 95050

Booth Space Rental Fees are refundable if requested in writing no later than Friday, May 2, 2008. After this date, Rental Fees are not refundable under any circumstances.

Questions? Please contact William Dempsey at (408) 246-6797 or festival@stclareschool.org.